



I Mina'trentai Siette na Liheslaturan Guåhan
37th Guam Legislature

Addendum #1
**60-Month Lease Agreement for Copier/Fax/
Printer/Scanner Machines**
Bid Invitation No. GL-02-FY23
Guam Legislature Response to Questions
July 24, 2023

Guam Legislature official response to questions received from Xerox at 3:20pm on July 20, 2023.

- 1.) The bid calls for a total of 4 devices to be leased.

Question/ Request: Can you please confirm that the total aggregate lease price of Item Nos. 1.1, 2.1 and 3.1 will be used to determine the lowest cost offer that meets the bid requirements?

GUAM LEGISLATURE RESPONSE: Yes, the total aggregate lease price of Item Numbers 1.1, 2.1 and 3.1 will be used.

- 2.) Item 1.1 specification indicates “Back & Front Printing, Copying, and Scanning up to 12” x 18” size paper”

Question/ Request:

A.) The industry standard for copying and scanning support is limited to 11”x17” sized paper. As such, Xerox requests that the 12” x 18” paper-size support for copying and scanning be changed to 11” x 17”

GUAM LEGISLATURE RESPONSE: We will amend this specification for “Back & Front Printing, Copying, and Scanning up to 12” x 18” size paper” to “Back & Front Printing, Copying, and Scanning up to 11” x 17” size paper”

- 3.) Item 1.1 specification indicates “Finishing Options: Multi-position stapler, 2 & 3 Hole Punching, Booklet Folding (Half Fold) or V Fold & C/Z Folding) and stapling, 110lb. folding capability preferred.”

Question/ Request:

- A.) Can you please confirm that the preference for 110lb folding capability is not required and only “preferred”?
B.) In addition to “Booklet Folding”, do you require Booklet making with saddle/center stapling?

GUAM LEGISLATURE RESPONSE:

(3) (A) The 110lb folding capability is preferred.

(3) (B) Yes, we require booklet making with saddle/center stapling.

- 4.) Item 1,1, 2.1, and 3.1 specifications Indicate “FIPS 14-2 Compliant (Federal Information Protection Standard for Data Encryption)”

Question/ Request:

- A.) Is “FIPS 14-2” a typographical error? Should it be “FIPS 140-2”?

GUAM LEGISLATURE RESPONSE: We meant “FIPS 140-2” instead of “FIPS 14-2”.

- 5.) Item 2.1 indicates “Finishing Options: Multi-position stapling, 2 & 3 Hole Punch, preferred 250 + 2000 sort tray”

Question/ Request:

- A.) Can you please confirm that the “preferred 250 + 2000 sort tray” is not a requirement and only “preferred”?

GUAM LEGISLATURE RESPONSE: Preferred.

- 6.) Item 3.1 requests for a “60 Month Lease Agreement, Black and White only, Copier/**Fax**/Printer/Scanner”

Question/ Request:

- A.) The type of machine being requested in 3.1 based on the speed requirement of 125-150 prints/copies per minute is of “production” class/category in the copier industry. As such, fax capability is not typically offered on these type of devices. Xerox requests that the fax requirement be made “optional”.

GUAM LEGISLATURE RESPONSE: Faxing is optional and not required for this item.

- 7.) Item 3.1 specification indicates “4000 sheet capacity (8.5” x 11”)”

Question/ Request:

- A.) Can you please confirm that the minimum **total** sheet capacity of the device being requested is 4000 sheets, i.e. the device is required to have a capacity of up to 4000 total sheets of 8.5” x 11” sized paper.?

GUAM LEGISLATURE RESPONSE: Yes, that is what is meant by that specification.

Joseph R. San Agustin
Executive Director

Please sign and include in the bid submission as proof of acceptance. Failure to do so may result in disqualification.

Printed Name

Company Name

Signature

Date

37th Guam Legislature

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